

How to Print and View Immigration and Taxation Forms on the
Foreign National Information System (FNIS)

The IRS ruling IRS REG.31.6051 now requires that the International students should provide consent when receiving form(s) electronically before they are uploaded to the system.

International students can set their consent at the first time they login to FNIS. They can also easily change their consent by logging in to FNIS.

1. Login to FNIS at <https://fnis.thomsonreuters.com/lynn/>

Windstar Foreign National Information System

**LYNN
UNIVERSITY**

Login

User ID

Password

Login


VERIFYP
ABOUT SSL
CERTIFICATES

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2. At the Welcome Page, select CONSENT

Welcome to the Windstar Foreign National Information System



Welcome to the Windstar Foreign National Information System (FNIS)! Using FNIS, you can enter data about yourself to send to your host institution, download and print tax forms, and more.

▶ [Data Entry](#)

Send information about yourself to your host institution.

▶ **IRS Form**

[Consent](#)

Consent to view and print tax forms.

The IRS ruling **IRS Reg. 31.6051** now requires that you, as the recipient, give consent to receiving the form(s) electronically before they are uploaded.

▶ [Account Configuration](#)

Configure your account and change your FNIS password.

You are currently logged in as

[Log Out](#)

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3. At the Consent window, select either allowing 1042-S or all other IRS forms and Reports then select SUBMIT button

Consent to Receive IRS Forms and Reports Electronically

With the Foreign National Information System (FNIS) you can view and print immigration and taxation forms that your host institution has made available. The IRS ruling IRS Reg. 31.6051 now requires that you, as the recipient, give consent to receiving the form(s) electronically before they are uploaded. Please read the Description of Services below and check the box if you would like to view your form(s).

Your forms and reports can be viewed on the internet with a PDF reader such as Adobe Reader. They can be furnished in a paper format if you do not consent to receive it electronically.

You may withdraw consent at any time by checking the appropriate button below. This page can also be accessed on the FNIS Welcome page using the Consent link. A withdrawal of consent does not remove a form(s) from the website if this form(s) was furnished before the consent is withdrawn.

Your administrator will inform you of any conditions under which these forms will cease to be supplied electronically.

IRS Form 1042-S

- I have read the above and hereby agree to give consent to my Institution to deliver the form 1042-S over the Internet.
- I do not give consent to my Institution to deliver the form 1042-S over the Internet.

All Other IRS Forms and Reports (Does not include 1042-S)

- I have read the above and hereby agree to give consent to my Institution to deliver the IRS forms and Reports over the Internet.
- I do not give consent to my Institution to deliver the IRS forms and Reports over the Internet.

Submit

VIEW FORMS

Once you have submitted your consent, at the Welcome Page, wait 24 hours and then select the VIEW AND PRINT link to view all of the forms.