



# LYNN

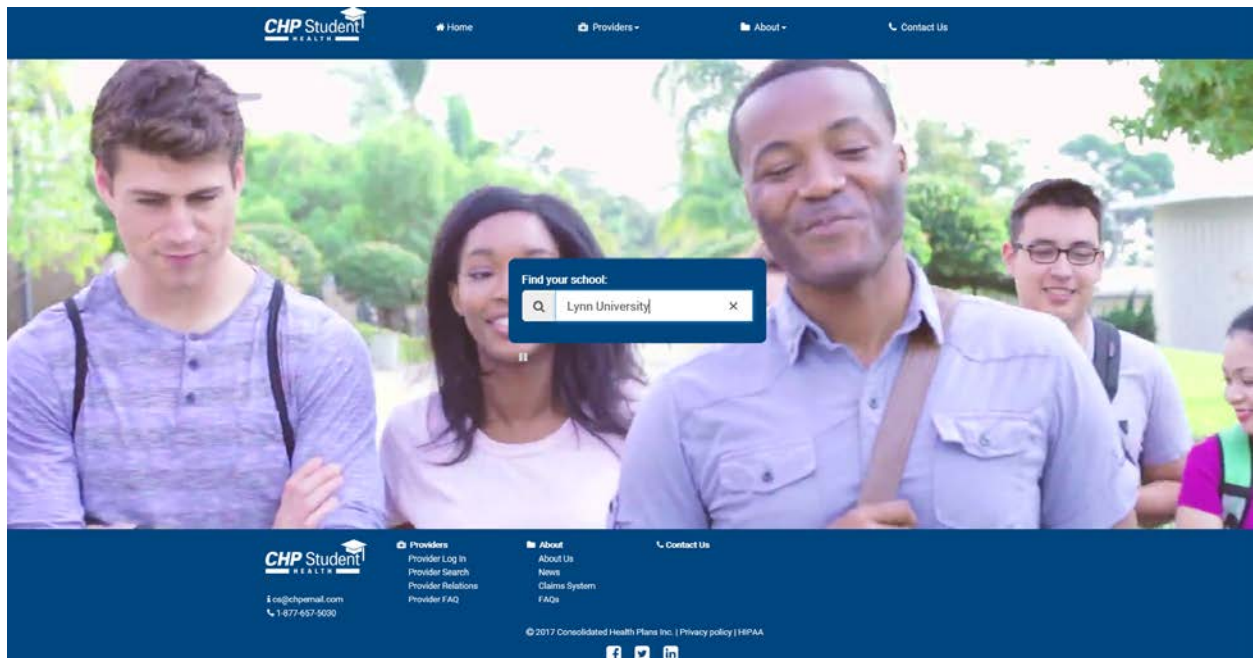
UNIVERSITY

Enrolling In The Student Health Insurance Program

All Full-Time, Day-students, International students and Graduate students living on campus are automatically enrolled in the Lynn University health insurance plan. International students are not able to opt out of the student health insurance program and are required to take the university health insurance plan. The premium for coverage is added to the student's tuition bill unless proof of alternate coverage is provided.

If you would like to enroll in the schools insurance offered by Wellfleet Insurance, you can do so by following the step by step guide provided below.

1. Open your internet browser and type [www.studentinsurance.com](http://www.studentinsurance.com)
2. The website below will open
3. Type Lynn University into the search bar





You will then be directed to the Wellfleet: Student Insurance for Lynn University web page

The screenshot shows the CHP Student Health Services website. At the top is a navigation bar with links for Home, Value Added Services, ID Cards, Resources, Contact Us, and My Account. Below the navigation bar is an Alerts section with the following text: **Annual Term:** The waiver process will end on 9/1/2017. Open Enrollment will end on 9/1/2017. **Annual Term:** Voluntary Enrollment will close on 9/1/2017. The main header features the Lynn University logo and address: 3601 N. Military Trail, Boca Raton, FL 33431, with a 'Find Another School' button. A large image of a student with a laptop is on the right. Below the header is a welcome message: 'Welcome to CHP's Student Page for Lynn University Students! Consolidated Health Plans, in conjunction with Lynn University, have customized this health insurance plan to meet the needs of all students. From this page, you can access important information about your plan with the links provided.' The main content area is divided into three columns: 'Enroll/Waive' with a 'Waive or Enroll (Mandatory)' button; 'My Benefits' with buttons for 'ID Card/View Claims' and 'Health Center', and a '2017-2018 Summary Flyer' button; and 'Find A Doctor/Hospital/Pharmacy' with buttons for 'Cigna PPO Choice Fund', 'Cigna Formulary', 'Cigna Rx Pharmacy Listing', and 'How to Submit Claims'.

To confirm your enrollment into the Lynn University Health Insurance, the option “Waive or Enroll (Mandatory)” highlighted in red must be selected below.

This screenshot is identical to the one above, but with a red rectangular box highlighting the 'Waive or Enroll (Mandatory)' button in the 'Enroll/Waive' section.

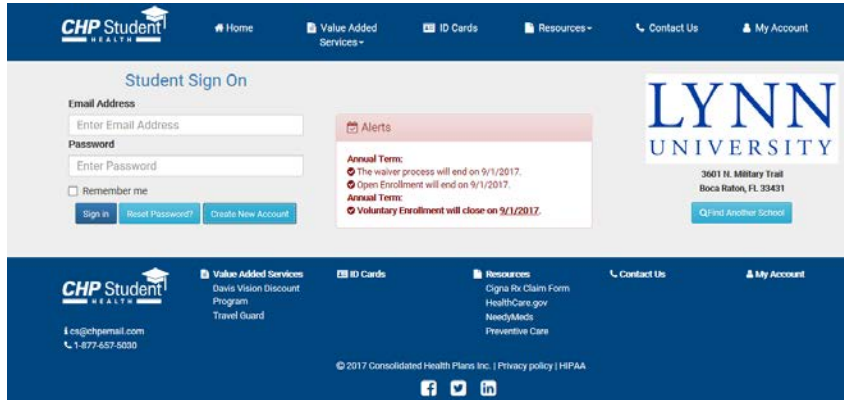
You must then create an account with Wellfleet. The button highlighted in red should be selected.

The screenshot shows the 'Student Sign On' page for CHP Student Health. The page includes a navigation bar with links for Home, Value Added Services, ID Cards, Resources, Contact Us, and My Account. The main content area features a sign-in form with fields for Email Address and Password, a 'Remember me' checkbox, and three buttons: 'Sign in', 'Reset Password', and 'Create New Account'. The 'Create New Account' button is highlighted with a red box. To the right of the sign-in form is an 'Alerts' section with three items, each with a red circular icon and a date: 'The waiver process will end on 9/1/2017.', 'Open Enrollment will end on 9/1/2017.', and 'Voluntary Enrollment will close on 9/1/2017.'. Below the alerts is the Lynn University logo and contact information: '3601 N. Military Trail, Boca Raton, FL 33431' and a 'Find Another School' button. The footer contains the CHP Student Health logo, contact information (cs@chpemail.com, 1-877-657-5030), and a copyright notice for 2017 Consolidated Health Plans Inc. | Privacy policy | HIPAA.

On the screen below, you will be asked to input your personal information. The School ID is your Student ID Number.

The screenshot shows the 'Create New Account - Lynn University' form. The form is titled 'Create New Account - Lynn University' and includes a close button (X). The instructions state: 'Please enter the requested information below. This page is only for students who have never set up an account (with an email address and password). If you enrolled or waived at www.studentinsurance.com, you did set up an online account during that process. If you are not able to Create an Account or have any issues, please contact us at cs@chpemail.com or call us at 1-877-657-5030.' The form fields are: 'Academic Year' (dropdown menu set to 2017-2018), 'School ID' (text input field with placeholder 'Enter Your School ID'), 'Last Name' (text input field with placeholder 'Enter Your Last Name'), 'Date of Birth' (text input field with placeholder 'Enter Your Date of Birth' and a calendar icon), 'Email Address' (text input field with placeholder 'Enter Your Email'), 'Password' (text input field with placeholder 'Password'), and 'Confirm Password' (text input field with placeholder 'Confirm Password'). At the bottom of the form are two buttons: 'Create Account' and 'Cancel'.

Once the account is created, you will return to the log in screen. After logging in, you will choose to enroll in the Wellfleet Health Insurance.



The following screen prompts you to acknowledge that the charge for the insurance will be placed upon your student tuition account.



The screen below will need to be populated with all of your current information. You will also be prompted to select if you would like to print your insurance ID card or if you would like a hard copy mailed to you. If you would like your insurance card mailed to you please make sure your current address details are correct.

Lynn University



**! You are now enrolling in the mandatory insurance plan**

Upon completion of the enrollment, you will receive a confirmation number and a confirmation email. If you do not receive a confirmation number, then you have not completed the enrollment process.

\* Not required

Insured's Information	
First name: TEST	Middle initial:*
Last name: TEST	DOB: 1 - January / 1 / 1997
Phone number: 888 - 888 - 8888	MM/DD/YYYY
Home Country: United States	Student ID: 2556699
Gender: M	

**Create your Account:**

Only one email address per account may be used (ex: you cannot use the same email for both of your children or yourself and spouse if you both attend the college)

Email address: \*\* noneal@studentinsurance.com

Confirm Email: \*\* noneal@studentinsurance.com

Please click if you wish to add an alternate email [i.e. - parent's email] for communication purposes ONLY.

Alternate Email:

\*\* Please be advised that we will be sending you automatic emails at the end of this process and in the future, to ensure that these emails are not filtered into your junk items, please check that Educational Markets email domain (@studentinsurance.com) are included in your safe senders list to ensure proper delivery. Thank you.

Please enter a password that meets the following criteria: (1. 6-12 characters; 2. At least one UPPER and one lower case letter; 3. At least one number; 4. No special characters) and enter it in the box provided below and confirm.

Password: ●●●●●●

Confirm Password: ●●●●●●

You may use this password (along with your email address) to access your insurance information and to verify your waiver or enrollment. Keep this password in a secure place.

Mailing Address	
Address1: 1945	
Address2*:	
City: TEST	State: TN
	Zip Code: 29501