

International Programs and Services (IPS)

GUIDE FOR COMPLETING FORM 8843

The form can be filled out electronically, but you must print it so you can sign it. Click on the link below to access the form 8843 online: <https://www.irs.gov/pub/irs-pdf/f8843.pdf>

All students and dependents considered non-residents for Federal Tax purposes must file the 8843 even if you did not earn any money in the U.S. Those who earned income and have to file a 1040NR or 1040NR-EZ should attach the 8843 with their tax return.

TOP OF FORM

Line or section	Suggested answer
"beginning_____, 2021 and ending_____, 2021_____.	"January 1, 2021 and ending December 31, 2021"
Your first name and initial, Last name	Use the information on your passport
Your U.S. taxpayer identification number, if any	Write your "Social Security number" or "ITIN" number if you have one. If you do not have one, leave this blank.
Address in country of residence	Write your home country address
Address in the United States	Write your address in the United States

PART I GENERAL INFORMATION

Line or section	Suggested answer
1a	Enter visa status (F1) and date when you last entered the U.S. This information can be found on your I-94 record – click on the following link to print your I-94 record online. (I94 - Official Website (dhs.gov))
1b	Has your visa type changed since you first entered the U.S.? If so, write the visa you have now and when it was changed. If you still have the same visa, write N/A.
2	Write your country of citizenship during 2021. Not sure? What country does your passport page say?
3a	Write the country that gave you the passport.
3b	Check your passport page and find the passport number.
4a	Write the number of days you were inside the U.S. during the years listed. For example, in 2021, if you went home during Winter break for 10 days and during Summer for 45 days, write 310 (365-55=310). You can use your I-94 travel history to help determine the days you were in or out of the US.
4b	If you have been in F-1 status for less than 5 years, you write the total number of days listed in part 4a for 2021.

PART II TEACHERS AND TRAINEES

Leave this section blank

PART III Students

Line or section	Suggested answer
9.	Enter the most recent academic institution you attended in 2021 Lynn University 3601 North Military Trail Boca Raton, FL 33431 Telephone: 561-237-7000

10. Enter: Morayma James
Lynn University, 3601 North Military Trail Boca Raton, FL 33431
561-237-7531
11. For each of the years listed, write what kind of visa you had. If you were not in the U.S. during a year listed, leave blank.
12. Answer "Yes" or "No. If your answer is "Yes," you must follow the directions about writing a statement.
13. If you have not taken any steps to change your visa to that of permanent resident ("green card"), mark "No"; if you have, mark "Yes" and explain on the lines provided. Important: If you mark "Yes" for both Lines 12 and 13, you should consult a tax expert, as you may be considered a "resident for tax purposes"
14. If you marked "Yes" in Line 13, write information about your efforts to apply for permanent residency. If you marked "No", write N/A.

PART IV AND PART V: SKIP

Leave this section blank

BOTTOM OF FORM

Print the form you have filled out. You must sign and date the form in the space at the bottom of the page. Make a photocopy for your records.

Mail to Department of the Treasury
Internal Revenue Service Center
Austin, TX 73301-0215

Filing deadlines If you had no U.S. earned income and are filing only Form 8843, the deadline for filing this form is July 15, 2022.

If you must file Form 1040NR-EZ or 1040NR, then you must complete Form 8843 and mail with your tax return before the filing deadline, which is April 18, 2022.

NEED MORE HELP?

The International Programs and Services Staff cannot advise on filing taxes, nor review tax forms. If you require assistance, you are encouraged to contact a certified public accountant (CPA) who can help you complete the required IRS forms. Although Lynn University does not recommend any specific tax preparation services or CPA, past international students have utilized the service providers below.

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| Sprintax Tax Filing Software | • https://www.sprintax.com/ |
| Rocky Orezzaoli, Certified Public Accountant | • Orezzaoli Tax Service
561-212-6085
rorezzaoli@gmail.com |
| International Student (Resources Page) | • Form 8843 Online Form Wizard: Tax Form International Student |
| Student Financial Services | • Forms: 1098T, 1042S |
| Employee Services for On-Campus Employment | • Form: W-2 |