



How to consent to receive 1098-T forms electronically

Detailed Instructions for students

Colleges and Universities in the United States are required to send Form 1098-T to any student who paid "qualified educational expenses" in the preceding tax year. These qualified expenses include tuition, any fees that are required for enrollment, and course materials required for a student to be enrolled at or attend the educational institution.

- All students attending Lynn University are required to complete the Statement of Financial Responsibility form. This form provides implied consent for a student to receive the 1098-T form electronically.
- If a student would rather a hard copy of the 1098-T form is received, they must complete this process defined in this section and select "No" as outlined on step 6 of this process.

Step 1: Sign in to myLynn

- Student Finances
- Main
- Student Employment

Quick Links

- Reset Password
- Search myLynn
- Athletics
- Attendance
- Calendar of Events
- Canvas
- Campus Directory
- Concerned Person Report
- eBill
- eMarket
- Emergency Contact Information
- Events
- Lynn.edu
- Lynn2025
- LU Service Desk
- Navigate
- Student / Employee Email
- Student Employment
- Emergency Contact Information
- E-SAS

Student Finances

Student Financial Services



Phone: 561-237-7184, 561-237-7185, 800-578-9737 (toll free)
Fax: 561-237-7189 (fax)
Email: studentfinancialservices@lynn.edu
Location: Louis and Anne Green Center for the Expressive Arts
Office Hours: 9am-5pm Mon-Fri
The office will open from 9am-6pm Mon-Thu, and 9 a.m. – 5 p.m. Fri during the Add/Drop weeks of the school year.

Lynn University is unable to provide you with individual tax advice, but should you have questions, you should seek the counsel of an informed tax preparer or adviser.

Announcements

NACUBO Conference

Wed, Mar 27 2019 at 11:15 AM

Morgan O'Sullivan and Evelyn Nelson presented on the topic of Financial Literacy at the Student Financial Services NACUBO conference in New Orleans. The presentation to a national audience was successfully received with a high level of interest...

[Read more](#)

Re-Issued 1098-T, Tuition Statement

High priority

Fri, Mar 15 2019 at 1:32 PM

Lynn University has issued revised 1098-T statements for students for the 2018 calendar year.

You may access it online in the myLynn portal.

For families that may have already filed their taxes using the previous issued 1098-T statement, we reco...

[Read more](#)

[View more posts](#)

Step 2: Click on Student Finances
Step 3: Click on 1098T Tax Forms

The screenshot shows the myLYNN website interface. At the top, the myLYNN logo is on the left, and a user profile icon is on the right. Below the logo is a horizontal navigation bar with links: Home, Academics, Student Finances, Life at Lynn, Forms, Employees, New Students, Parents and Families, Help, and My Pages. Below this bar is a breadcrumb trail: Home / Student Finances / Main.

On the left side, there is a large vertical navigation menu titled "Student Finances" with a dropdown arrow. The menu items are: Main, Documents and Forms, My Account, My ESAS, Health Insurance, International Students, 1098T Tax Forms (highlighted with a red box), Student Employment, and Three Year Program. Below this menu is a "Quick Links" section with a dropdown arrow, containing: My Pages, Reset Password, Search myLynn, Athletics, Attendance, Calendar of Events, Canvas, Campus Directory, Concerned Person Report, eBill, and Student Employment.

The main content area is titled "Student Finances" and "Student Financial Services". It features a photograph of students walking on a campus path. Below the photo is contact information: Phone: 561-237-7184, 561-237-7185, 800-578-9737 (toll free); Fax: 561-237-7189 (fax); Email: studentfinancialservices@lynn.edu; Location: Louis and Anne Green Center for the Expressive Arts; Office Hours: 9am-5pm Mon-Fri; The office will open from 9am-6pm Mon-Thu, and 9 a.m. - 5 p.m. Fri during the Add/Drop weeks of the school year.

On the right side, there is an "Announcements" section with an "Edit Content" link. The first announcement is titled "NACUBO Conference" with a date of "Wed, Mar 27 2019 at 11:15 AM" and a brief description. The second announcement is titled "Re-Issued 1098-T, Tuition Statement" with a "High priority" tag and a date of "Fri, Mar 15 2019 at 1:32 PM". It includes a "Read more" link and a "View more posts" link.

Step 4: Click on the link that says Electronic 1098-T Consent Form

Student Finances
Main
Documents and Forms
My Account
My SAS
Health Insurance
International Students
1098T Tax Forms
Student Employment
Three Year Program

Quick Links
My Pages
Reset Password
Search myLynn
Athletics
Attendance
Calendar of Events
Canvas
Campus Directory
Concerned Person Report
eBill
eMarket
Emergency Contact Information
E-SAS

1098T Tax Forms

Electronic 1098-T

How to view your 1098T

How to view your 1098T

The IRS does not require you send in the form with your taxes.

If there is no form available for viewing or if there is a message that states that you are excluded from reporting, it may be for some reasons listed below.

Lynn University does not provide the 1098T information to students that are considered nonresident aliens (not U.S. citizens). Students with this standing cannot claim the tax credit and would need to use an IRS 1040NR or 1040NREZ form to report their taxes.

In previous years, your 1098-T included a figure in Box 2 that represented the qualified tuition and related expenses (QTRE) we billed to your student account for the calendar (tax) year. Due to a change to institutional reporting requirements under federal law, beginning with tax year 2019, Lynn University will report in Box 1 the amount of QTRE you paid during the year.

Depending on your income (or your family's income, if you are a dependent), whether you were considered full or half-time enrolled, and the amount of your qualified educational expenses for the year, you may be eligible for a federal education tax credit. (You can find detailed information about claiming education tax credits in IRS Publication 970, page 9.)

The dollar amounts reported on your Form 1098-T may assist you in completing IRS Form 8863 – the form used for calculating the education tax credits that a taxpayer may claim as part of your tax return.

Lynn University is unable to provide you with individual tax advice, but should you have questions, you should seek the counsel of an informed tax preparer or adviser.

Electronic Consent

Consent Form

[Electronic 1098-T Consent Form](#)

1098T Tax Forms

- 1098T_2018
- 1098T_2017
- 1098T_2016
- 1098T_2015
- 1098T_2014
- 1098T_2013

Electronic Consent

Consent Form

[Electronic 1098-T Consent Form](#)

Step 5: Click Yes to consent to electronically receive the 1098-T or No to request a paper copy.
Step 6: Click Next Page



- Student Finances
 - Main
 - Documents and Forms
 - My Account
 - My ESAS
 - Health Insurance
 - International Students
 - 1098T Tax Forms
 - Student Employment
 - Three Year Program
- Quick Links
 - My Pages
 - Reset Password
 - Search myLynn
 - Athletics
 - Attendance
 - Calendar of Events
 - Canvas
 - Campus Directory
 - Concerned Person Report
 - eBill
 - eMarket
 - Emergency Contact Information
 - E-SAS
 - Events

1098T Tax Forms

Electronic Consent

Electronic 1098-T Consent Form

Section 1: Consent Form

Page 1 of 1

1.ID Number

6/7/2019

2.Date of Submission

3.Do you agree to receive your 1098-T Tuition statement electronically? Select YES to consent to view and print your IRS Form 1098T on-line, rather than receive a paper form. After January 23rd, your selection "NO" will be in effect the following tax year.

Yes
 No

*Required

[View Table of Contents](#)

[Next page->](#)

Section 1: Consent Form

Page 1 of 1

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Yes
 No

*Required

Step 7: Review the information and click Submit Form

myLYNN 

Home Academics Student Finances Life at Lynn Forms Employees New Students Parents and Families Help My Pages

Home / Student Finances / 1098T Tax Forms / Electronic Consent

Student Finances

- Main
- Documents and Forms
- My Account
- My ESAS
- Health Insurance
- International Students
- 1098T Tax Forms
- Student Employment
- Three Year Program

Quick Links

- My Pages
- Reset Password
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- Calendar of Events
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1098T Tax Forms

Electronic Consent

Electronic 1098-T Consent Form

Review and Submit
Please take a moment to review your responses. You can make changes by going back into the form via the provided links of the table of contents. If everything is satisfactory, submit the form using the submit button at the bottom of the screen.

Consent Form

1.ID Number 6/7/2019

2.Date of Submission Yes

3.Do you agree to receive your 1098-T Tuition statement electronically? Select YES to consent to view and print your IRS Form 1098T on-line, rather than receive a paper form. After January 23rd, your selection "NO" will be in effect the following tax year.

Submit Your Form
If everything above is as you would like it, please submit your form using this button.

[<--Previous Page](#) [View Table of Contents](#)

Consent Form

1.ID Number

6/7/2019

2.Date of Submission

Yes

3.Do you agree to receive your 1098-T Tuition statement electronically? Select YES to consent to view and print your IRS Form 1098T on-line, rather than receive a paper form. After January 23rd, your selection "NO" will be in effect the following tax year.

Submit Your Form

If everything above is as you would like it, please submit your form using this button.

[<--Previous Page](#)

[View Table of Contents](#)

Step 7: The process is complete



- Student Finances**
- Main
- Documents and Forms
- My Account
- My ESAS
- Health Insurance
- International Students
- 1098T Tax Forms
- Student Employment
- Three Year Program

1098T Tax Forms

Electronic Consent

Your form has been successfully submitted.

Consent Form

[Electronic 1098-T Consent Form](#)