

Knights of the Roundtable

Financial Guidelines

The Knights of the Roundtable will promote and fund events of Lynn University recognized clubs and/or organizations, which are open to the entire Lynn University community, upon request.

- Each event being co-sponsored by the Knights of the Roundtable will be required to include the Knights of the Roundtable name and/or logo on all event marketing materials

The Knights of the Roundtable will co-sponsor fundraisers that benefit multiple entities and/or the Lynn University community at large, upon request.

- Fundraisers for internal needs of an organization will not be funded
- Fundraisers will not be funded if they are only benefiting members directly involved with the requesting organization

The Knights of the Roundtable will co-sponsor recruitment events, upon request.

- Recruitment events must be open to the entire Lynn University student body
- Recruitment events must promote new membership in clubs and organizations
- Off campus recruitment events may be funded, upon proper approval

All fund requests in excess of \$2,500 will

- First, need to fulfill all requirements of the Knights of the Roundtable
- Second, be approved by the Vice President of Student Life, and the Associate Dean of Students

If an event is sponsored by the Knights of the Roundtable and any revenue is generated, the responsible club or organization must return the amount granted or 50% of the revenue generated, whichever is of the least, of the revenue to:

- an outside organization approved by the Knights of the Roundtable
- the Knights of the Roundtable

The Knights of the Roundtable will not approve requests to fund:

- Apparel or any other organization paraphernalia
- Conferences, Tournaments, and travel expenses to said events