



KNIGHTS OF THE ROUNDTABLE

Open Meeting

Date: April 16, 2014

Dining Commons

- I. Call to Order: Call to order at 5:35 PM
- II. Roll Call:
 - Tyne Potgieter: Athletic Knight (P)
 - Edward Obsuth: Information Knight (P)
 - Teddy Babanao: Financial Knight (P)
 - Phil Allison: Parliamentarian Knight (P)
 - Energy Maburutse: Academic Knight (P)
 - Mickyle De Las: International Knight (L)
 - Gary Pelletier: Secretary Knight (P)
 - Ruth Augustin: Public Relations Knight (P)
 - Casie Binkowski: Student Life Knight (P)
 - Carli Hornik: Community Knight (P)
 - Michelle Misas: Auxiliary Knight (P)
 - Zara Applestein: Clubs and Organizations Knight (P)
- III. Approval of Minutes: Motion made by Phil seconded by Carli, minutes approved at 5:36 PM.
- IV. Reports
 - A. Financial Knight:
 - i. Open Meeting Balance: \$4,979.90-KOR is still looking to fund events.
 - ii. Budget Allocation Session with Jared Morrison: Sessions were held for clubs and organizations. For budget allocation forms to be accepted at least one member from each club and organization had to attend a meeting.
 - iii. Budget Allocation form due April 23rd: Today (4/16) if clubs and organizations wanted to hand in drafts for review they could. If not, the final copies are due electronically on April 23rd.
 - iv. Implementation of Budget Policy: This year some clubs had funds requests denied because they did not follow the proper budget guidelines. KOR's hope is that next year clubs and organizations can follow the guidelines, that way funds requests can be approved. It is not that KOR does not want to fund events, it is the fact that people need to follow the budget guidelines that KOR has set in place.
 - B. Secretary Knight:
 - i. Suggestion Box: KOR has an online suggestion box. If you have any suggestions for KOR, go to the myLynn page under Life at Lynn. On the left hand side there will be a Knights of the Roundtable tab, under the tab is an online submission form. Also, when the Knights travel to their different courts

they have paper submission forms. So you can always fill out a suggestion form that way as well.

- ii. KOR Office Location: KOR's office is on the second floor of the Student Center. Once you reach the top of the stairs, take a right and you will see a office. Our KOR shield is outside on the wall. Our office hours are posted as well.
- C. Academic Knight: We were able to have the academic forum.
- i. Project Access: Dr. Cox has been sitting down with students individually to talk about the fact that Project Access will not be on campus next semester.
 - ii. Add/Drop Period: That is at the beginning of the semester, where students can either add or drop a course that they are in. It runs for a week. Students asked for the time to be extended. Academic Affairs said that the concern with that is that a lot of work has been completed after two weeks, so students will be behind in classes. Therefore, add drop period will stay at the one week period.
 - iii. iPad Mini: All undergraduates will have an iPad mini next semester. Professors will incorporate the iPad minis into the classroom.
- D. Athletics Knight:
- i. Athlete Recognition Ceremony: On Tuesday April 29th, the Athletic Ceremony will take place. It is open to everyone. The ceremony is held to celebrate the athletes. It begins at 7:30 in the Wold Performing Arts Center.
 - ii. Bobby Campbell Stadium: Go to as many games as you can.
 - iii. Text System: The text message system was successful this year. It will continue next year.
 - iv. Tailgates: Athletic tailgates were successful this year. They will continue next year.
 - v. iPulse Insert: Athletics will be looking into having iPulse inserts for athletic marketing.
- E. Auxiliary Services Knight:
- i. Auxiliary Services 2013-2014 Recap: The Auxiliary Services Knight has been working this year with Director of Auxiliary Services Matt Chaloux and Director of Dining Services Brian Bowser.
 - a. With Matt Chaloux KOR has implemented: The cleaning service at ASSAF bathrooms, improved the variety of emergency quick needs at the bookstore, improved the pressure of showers in the residence halls, repainted the traffic lanes and speed bumps on campus, continuously fixed damaged vending machines and laundry machines.
 - b. With Brian Bowser KOR has implemented: Sushi options at Christine's, gluten free options at the Dining Commons, avocado options almost everyday, fruit salad 24/7, increased vegetarian and healthy options like hummus and wide salad bar, worked on decreasing waiting in lines during lunch at the Dining Commons, increased our wheat bread and pasta options, increased our napkin and salt & pepper dispensers at the outdoor patio, implemented flat screen TV's and digital clocks at the Dining Commons, and implemented

dining activities for the students like: dinner with the Director, the Thanksgiving dinner, catering desserts, and Oktoberfest.

- c. For the upcoming academic year, we have suggested: implementing credit card options on all laundry machines, and improving the bike rental service on campus.

F. Clubs/Organizations Knight:

- i. Club/Organization Registration Packet: All club and organization registration packets are due on May 5th. These are for E-board members. It is done electronically and the form is online on the Office of Student Involvement page on myLynn.

G. Community Knight:

- i. Community Recap: There have been 54 parking spots added in the North lot. Also, this year the Community Knight did surveys and received feedback from Lynn community members.

H. Information Knight:

- i. Overview of Accomplished Tasks: Clubs and Organizations have received email addresses. iPads were a success this year, all students will have an iPad starting the 2014-2015 academic year. WiFi will be added out by the pool for the Fall semester. It will be installed over summer. Library hours will be extended (this is still being looked into, but it will be implemented). Printing ID system is still being worked on. Double sided printing has been implemented, now when people print, the printers print double sided unless the preferences are changed. .

I. Parliamentarian Knight

- i. Parliamentarian Accomplishments: Thank you all for coming to the meetings this year. One of the jobs that the Parliamentarian Knight did this year is looked at the constitutions of the clubs and organizations and attended their meetings.

J. Public Relations:

- i. KOR Facebook Page: Everyone is welcomed to Like the KOR Facebook page. On the page you can find updates, and KOR can help you market.
- ii. myLynn Page: On the myLynn KOR page there are announcements and the KOR open meeting minutes are also posted.
- iii. Accessible Button Sign: Around campus there are signs at the accessible buttons that say *think before you push* be circuitous of those who actually need that button, because it does have a life span and if it runs out then the person who does need cannot use it.

K. Student Life Knight:

- i. Excalibur Cup Update: Here are the updated points for the Excalibur cup: Lynn has 64, EML 64, Freiburger 59, Trinity 36, DeHornle 35.
- ii. RA Challenge: On May 4th RA Challenge will be taking place so if you are interested in having a team sign up.
- iii. Student Life Survey: Student Life surveys will be starting on April 21st and will go until April 25th. This is your opportunity to improve your student life experience. In addition there are five opportunities to receive \$100 visa gift

cards, for those who enter the drawing. The surveys will go out to your Lynn email.

- iv. Housing & Residence Life Survey: Housing and Residence Life surveys are out this week. This is your opportunity to share your housing experience. That will be up from April 14-18th. The survey was sent out to your Lynn email.

L. International Knight:

- i. Diversity Dialogue Series: Hot Topic Discussions relating to race, gender, ethnicity, religion, and diversity in general –Monthly open to faculty, staff and students free during lunch in the Lake Side Patio. Looking for suggested topics from students about issues that are relevant on or off campus.
- ii. Creating a Multicultural Resource Library: Comprised of books, movies, and documentaries. Will be posting the list on the Student Life Website.
- iii. Multicultural Advisory Board: Applications can be picked up at Morayma James' office. Open to faculty, staff and students.
- iv. There will be an alumni trip to France so for those who are graduating you can go to the Center of Learning Abroad.

M. Advisors:

V. Old Business:

- i. Fall 2014 Class Schedule on MWF: Brought up in the last Open Meeting on March 19th. Academic Affairs found that attendance on Friday afternoon were significantly low. Because of that, the University has decided not to have dialogue classes after 3 PM on Friday's. This will start Fall 2014.

VI. New Business:

- i. Smoking Policy: Parliamentarian Knight and Secretary Knight announced that starting next semester Lynn University will have designated smoking locations. The smoking policy was discussed. There was a question raised will people be able to walk freely around campus and smoke? The answer to that is People will not be allowed to do that. People will have to be at a designated area. The smoking areas will have structures.
- ii. KOR Applications: KOR applications are up on Knight Surfer until April 21st. Job number is 7813.
- iii. Amount of Speed Bumps on Campus: Student complained about the amount of speed bumps on campus. The Community Knight said we would look into it. Athletic Knight said it is a safety concern for pedestrians. Students asked for central locations around campus. Dr. Phil added that many students drive fast around campus, therefore as long as that continues speed bumps will stay. With the new Master Plan eventually some of the speed bumps will be going away.
- iv. Cups and Silverware: It was brought to KOR's attention that there are cups and silverware in residential rooms. The Student Life Knight will look into it.
- v. Students Modifying Schedules: Dr. Phil said University would rather modify it so that we stay on track with graduation. Students said that even if they wanted to change the time that they take course they need to see their advisor and they do not like that. Academic Knight stated that the only thing people could do without advisor is withdraw. The Dean can always modify your

schedule if you do not want to see your advisor. Academic Knight will look into the issue.

- vi. Bookstore Being open at 9-1 PM on Saturday: Student said it does not work with schedules. Auxiliary Services Knight will look into this.

VII. Announcements:

- i. Knight of Honour: Invitations were sent through organization email. The ceremony is on May 6th at 7 PM in the Wold Performing Arts Center. All students are welcome to attend. For the people that are nominated they will be contacted.
- ii. Spread the Word to End the Word: It is a part of Spring Fest. It is on April 25th and it is an event to build awareness to others to stop using the “R” word “retard”. The event will kick off with a 5k run. Followed by events afterwards. There is a video being made with the clubs and organizations on campus along with other community members. If you would like to volunteer you can stay after the meeting.
- iii. Spring Fest: 10 days until Spring Fest begins. There are a lot of events including: Splash Bash, Laser Tag, Drive in Movie, Carnival, Street Festival, Celebration of the Arts, Water Rapids Trip, and more. Make sure you come out.
- iv. MCN will be happening next semester on October 10th-12th the conference is looking for Delegates and Student Leaders. If you are interested visit the website www.MCC2014.org. We are looking for 100 student leaders from Lynn University. Please apply.
- v. 4/17 Hillel will make Matzah Ball soup.
- vi. 4/29 Join ZBT and Hillel for the Holocaust Remembrance Day event at 6 PM in the DeHernle Lecture Hall.

VIII. Adjournment:

- i. Secretary Knight made a motion to adjourn the meeting, seconded by the Academic Knight. Meeting adjourned at 6:22 PM.