



KNIGHTS OF THE ROUNDTABLE

Open Meeting

September 4, 2014

Henke Wing

I. Call to Order: Meeting called to order at 5:09 PM

II. Roll Call:

- Tyne Potgieter: Athletic Knight (P)
- Edward Obsuth: Information Knight (P)
- Teddy Babanao: Financial Knight (P)
- Brock Fraiser: Parliamentarian Knight (P)
- Veronika Jouklova: Academic Knight (P)
- Javier Anegon: International Knight (P)
- Gary Pelletier: Secretary Knight (P)
- Ruth Augustin: Public Relations Knight (P)
- Cydney Schmidt: Student Life Knight (P)
- Zara Applestein: Community Knight (P)
- Kevin Studer: Clubs & Organization Knight (P)
- Javier Odriozola Zalaf: Auxiliary Knight (P)
- Dr. Phil Riordan: Advisor (P)
- Dr. Theresa Osorio: Advisor (P)

III. Reports

A. Financial Knight

- i. Introduction: The Financial Knight is responsible for giving financial reports at KOR meetings. The Financial Knight also works with fund requests.
- ii. Open Meeting Balance: \$3,000. Budget allocations were made before the semester began. Funding for all organizations and clubs was approved before the fall semester began.
- iii. Budget Allocation for Clubs & Organizations: KOR has distributed \$12,000 to clubs and organizations for this academic year.
- iv. Fund Request Process: Fund request forms are available on my.lynn.edu/KOR. Clubs and organizations must follow the fund request guidelines and submit the fund request form to CSI.
- v. Clubs & Organizations Credit Process: It is required for each organization to have a minimum of two members present at each Open KOR meeting. Attendance records will be factored into KOR's approval process of fund requests.

B. Secretary Knight

- i. Introduction: The Secretary Knight prepares KOR's minutes and agendas and maintains attendance and other records for KOR.
- ii. Office Hours: All Knights maintain office hours two hours per week in the KOR office, which is located on the second floor of the Student Center. At times, Knights will travel to their prospective courts during their office hours.
- iii. Suggestion Box: There is an online suggestion box where students can submit suggestions for KOR's review. Students may also stop by the KOR office to speak with members. (The office is located on the second floor of the Student Center.)
- iv. Open Meetings: Two additional fall Open Meetings are scheduled for October 16th and November 4th in the Henke Wing at 5 p.m.

C. Academic Knight

- i. Introduction: The Academic Knight is the liaison for KOR, the colleges of Lynn University and the Institute of Achievement and Learning.

D. Class Registration: Graduate students may register for classes without meeting with their academic advisors. However, each registered class will only be held for 72 hours for the advisor to check and verify

E. Athletics Knight

- i. Introduction: The Athletics Knight serves as the liaison between Athletics and Academics. Represents all Athletic concerns.
- ii. Athletic Briefing for the Upcoming Semester: All athletics information will be listed on lynnfightingknights.com this semester. It will also be placed on social media. Soccer and lacrosse will hold games in the new stadium. The 22nd national championship was achieved by the Women's Golf team. Lacrosse will be conducting free clinics; more information will be provided soon. The process for October's Blue and White Auction begins soon. All auction proceeds benefit athletics.

F. Auxiliary Services Knight

- i. Introduction: The Auxiliary Knight is the representative for Auxiliary Services. All maintenance or dining commons suggestions or comments should be shared with the Auxiliary Services Knight.

G. Clubs/Organizations Knight

- i. Introduction: Represents all clubs and organizations on campus. Organizations or clubs may go to the Center for Student Involvement for all concerns pertaining to their group.
- ii. Clubs & Organizations Sign-in: Representatives of all clubs and organizations must check in at open KOR meetings, so that there is a record of your club or organization's presence.
- iii. Registration Deadline for New Clubs and Organizations: The registration deadline is September 12th for all new clubs and organizations.

H. Community Knight

- i. No Report

I. Information Knight

- i. Introduction: Liaison between students and IT services.

- ii. Current Issues with Wi-Fi: Students, who are experiencing issues with Wi-Fi, should go to IT for assistance with setting up their devices.
 - iii. Issue with eBooks Accessibility: IT can also assist with book downloads.
 - J. Parliamentarian Knight
 - i. Toys for Tots
 - K. Public Relations
 - i. No Report
 - L. Student Affairs Knight
 - i. No Report
 - M. International Knight
 - i. ISAAC
 - N. Advisors
- IV. New Business:
- V. Announcements:
- a. Lynn University is now a Designated Smoking Area campus now that the smoking policy is in effect.
 - b. The Color Run is scheduled for tomorrow, 9/5/2014, at 5 PM. Participants should meet at the Residence Hall quad.
- VI. Adjournment: The Secretary Knight made the motion to adjourn the meeting; the Information Knight seconded the motion. Meeting adjourned at 5:37 p.m.