



## **KNIGHTS OF THE ROUNDTABLE**

Open Meeting  
November 20, 2013  
Henke Wing

- I. Call to Order: The meeting was called to order at 5:48 p.m.
- II. Roll Call: 10 Knights were present. The Community Knight and the Financial Knight were both excused from the meeting.
  - Tyne Potgieter: Athletic Knight
  - Edward Obssuth: Information Knight
  - Teddy Babanao: Financial Knight
  - Phil Allison: Parliamentarian Knight
  - Energy Maburutse: Academic Knight
  - Mickyle De Las: International Knight
  - Gary Pelletier: Secretary Knight
  - Ruth Augustin: Public Relations Knight
  - Casie Binkowski: Student Life Knight
  - Carli Hornik: Community Knight
  - Michelle Misas: Auxiliary Knight
  - Zara Applestein: Clubs and Organizations Knight
- III. Announcement: Ruth Augustin has assumed the position of Public Relations Knight for the remainder of the year.
- IV. Academic Forum: The Parliamentarian Knight announced that the meeting was moving to the Academic Forum. A motion to suspend Robert's Rules during the Academic Forum was made by the Information Knight and seconded by the Clubs and Organization Knight. The motion was approved at 5:49 p.m. The Academic Knight welcomed the Lynn community and announced that Dr. Gregg Cox, Vice President for Academic Affairs would moderate the meeting.
  - i. Academic Forum rules: Participants were not allowed to bring up specific courses, professors, or other students.
  - ii. Academic Forum discussion: Due dates for assignments, the Dialogues, submission of assignments and grades were topics discussed. Professors wanted to know how to get students to visit during their office hours. Syllabus requirements were also discussed with students voicing their opinions regarding extra expenses for courses. Professors also expressed concern over finding the middle ground for students with low expectations and students with high expectations of classes.
  - iii. The Parliamentarian Knight brought the Academic Forum to an end. L The Secretary knight then called Robert's Rules into order, and the motion

was seconded by the Information Knight. The motion to resume the open meeting was approved at 6:44 p.m.

## V. Reports

### A. Financial Knight

- i. Balance: \$7634.48
- ii. Funds requests: Funds requests must be submitted two weeks prior to the event. All receipts must be submitted to the Office of Student Involvement or to the Financial Knight.
- iii. Credit point system: Knights of the Roundtable has developed a system for issuing credit points to clubs and organizations which will then help determine eligibility for funding. Attendance will be the first thing assessed during the funds request approval process. Clubs that do not meet this requirement will automatically be declined when their funds request is submitted. At least two representatives of all active clubs and organizations must be present at each open KOR meeting. Each of the two representatives will receive 35 credits for their attendance for their club or organization. Credits will only be given to two representatives, so having more members present will not result in more credits earned. The maximum number of points available during the school year is 490 credit points. The credit point system will be refreshed at the beginning of each new school year, but the record of past scores will be kept and the credit point history will be used in the decision making for future requests.

### B. Secretary Knight

- i. Spring 2014 Office Hours: KOR will continue with office hours during the spring term, and the schedule will be posted on the KOR website in the very near future. The office location is the Knights Court on the second floor of the student center.
- ii. Suggestion box: Please enter your suggestions or concerns in KOR's online suggestion box at [my.lynn.edu/KOR](http://my.lynn.edu/KOR).
- iii. Designated smoking area proposal: KOR has prepared a proposal for a designated smoking area on campus for Dr. Ross's review. The proposal will be posted on the KOR webpage in the very near future, for student viewing.

### C. Academic Knight

- i. Academic advising sheet on myLynn: Students are now able to access their academic advising sheets online by going to the academics tab on myLynn.
- ii. Academic forum: The Academic Knight appreciates the attendance of the Lynn community for tonight's Academic Forum.

### D. Athletics Knight

- i. Athletics update: Achievements – Fall sports have ended. This week, Gabby Wuyke will participate in the NCAA Division II Nationals for cross country in Spokane, Washington.
- ii. Stadium update: The sod will be placed on the field at the end of December. The stadium is planned to open at the end of March.

- iii. Spring sports: Be on the lookout for the spring athletic schedules which will soon be posted around campus. We continue to encourage attendance at all sporting events. Let's continue to support our athletes as we did in the fall term.
  - iv. Marketing, texting system, attendance: Attendance at athletic events was up this fall term. A reminder was made concerning the BidLu athletic texting service. Text messages are sent out two hours prior to an athletic event. Athletics is encouraging clubs and organizations to get involved at the athletic events. If you are interested, speak with the Athletic Knight who will put you in touch with the Director of Marketing for athletics.
- E. Auxiliary Services Knight
- i. The Elmore Dining Commons will host a Thanksgiving feast from 4- 6 p.m. on Thanksgiving Day, November 28. Reservations are required, so be sure to sign up in the commons if you plan on attending.
  - ii. Thanksgiving break hours of operation: The Elmore Dining Commons has posted its special hours of operation for the Thanksgiving break on their webpage on myLynn.
  - iii. Outdoor patio kickoff event: The Elmore Dining Commons will host a special event on December 2 in celebration of the installation of the new patio grill.
  - iv. Renovations update: The renovations to the dining commons will be completed by the end of the January term.
- F. Clubs/Organizations Knight
- Sign-in sheet: Clubs and organizations were reminded that their representatives must sign-in at each open KOR meeting.
- G. Community Knight
- Accessible button committee: KOR has formed a committee to raise awareness of the use of accessible buttons on campus. An announcement was made that the
- H. Information Knight
- i. Club/Organizations email addresses: Email addresses for clubs and organizations have been submitted to the Office of Student Involvement. Only three members of each club/organization will be given access.
  - ii. Wi-Fi On-campus: IT is aware of issues related to Wi-Fi access on-campus, and they are currently working on the problem.
  - iii. iPad Mini Rental Program: iPad Minis will be available at the library circulation desk on January 27<sup>th</sup> for students taking spring courses requiring the iPad.
- I. Parliamentarian Knight
- Amendments: Knights of the Roundtable has voted on three amendments to be added to the constitution: resignation of a Knight's, appointment of a new Knight, and amending the constitution.
- J. Public Relations
- November Newsletter: Copies of the November newsletter are available at the front table in the Knights Court.
- K. Student Life Knight
- Excalibur Cup Update: Excalibur standings are as follows: 1<sup>st</sup> Freiburger, 2<sup>nd</sup> Lynn Residence Center, 3<sup>rd</sup> E.M. Lynn Residence Center, 4<sup>th</sup> Trinity, and 5<sup>th</sup> deHornle.

L. International Knight

No report

VI. Old Business:

No old business

VII. New Business:

No new business

VIII. Announcements

- i. The final two volleyball games will be held on November 23<sup>rd</sup>, which is also Senior Night.
- i. The Director of Student Involvement announced that club/organization email addresses will be distributed during the student leadership retreat to be held the first of February.
- ii. November 21<sup>st</sup> is National Smoke-Out Day.
- iii. Winter Fest will be held the week of December 2<sup>nd</sup>.

IX. Adjournment: Motion to adjourn was made by the Information Knight and seconded by the Secretary Knight. The meeting adjourned at 6:57 p.m.