Student Organization Program Proposal for Funding

Name of Organization: ____________________  # of members: ______

Contact Person’s Name: ____________________  Phone #: ____________________

Name of Event: ________________________________________________

Date of Event: ____________________  Time of Event: ____________________

Location of Event: ____________________  Space Confirmed: □ Yes □ No

Name of Advisor/Staff to be present at program: ____________________

Please state the purpose of the proposed program and how it will benefit this organization and other students:

_________________________________________________________________________________

_________________________________________________________________________________

_________________________________________________________________________________

Total Amount Requested: ____________________

Please include with this form, a detailed itemized budget for this event. For example, you may include a printout of an online shopping cart from Walmart.com, etc.

All forms must be submitted to CSI three weeks in advance to the program’s date.

To qualify for funding, your organization must be recognized through the Center for Student Involvement. Your organization must also be represented at KOR meetings. Absence from two consecutive open meetings makes your organization ineligible to receive funding until your organization is in good standing by attending the next KOR open meeting.

President’s Signature ____________________  Date _____________

Advisor’s Signature ____________________  Date _____________

FOR CSI & KOR USE ONLY:
CSI Approved Date: _________________  By: ____________________

KOR Date Review: ________  Amount Approved: ________  Approval initials: ________