



Knights of the Roundtable

Open Meeting Date: October 18th, 2016

Open Meeting Location: Henke Wing

- I. Call to Order: 5:00pm
- II. Roll Call:
 - a. Cody Bartusiak: Financial Knight
 - b. Jeniffer De Souza: Secretary Knight
 - c. Edson Hernandez: Academic Knight
 - d. Jennifer Ayala: Athletic Knight (e)
 - e. Bernardo Penido: Auxiliary Knight
 - f. Briana Randall: Clubs and Organizations Knight
 - g. Eugenia Bouzas: Community Knight
 - h. Spencer Jackson: Information Knight
 - i. Jhoanna Jimenez: International Knight
 - j. Calvin Jordan: Parliamentarian Knight –Monarch
 - k. Tyler Bean: Public Relations Knight
 - l. Facundo Cuevas: Student Affairs Knight
 - m. Dr. Phil: Advisor
 - n. Dr. Osorio: Advisor
- III. Approval of Minutes: Approved at 5:01pm
- IV. Reports
 - a. Financial Knight
 - i. Explained the role of the financial knight.
 - ii. Current balance \$5,000
 - iii. Fund Requests Process: Fund requests need to be submitted 21 days in advance. Follow budget guidelines.
 - b. Secretary Knight
 - i. I just wanted to clarify my position.
 1. I prepare the minutes and the agendas for every KOR meeting.
 2. So, if you have any announcements for your Club or Organization, e-mail me so we can state them in our Open Meetings. That way everyone is aware of these events, and they will be placed in the agendas.
 3. JDesouza@email.lynn.edu
 - c. Academic Knight
 1. Important Dates
 - a. Undergrad and Graduate Withdrawal deadline: December 9th.
 - b. Add/drop classes

- i. Date has passed (09/02/16)
 - 1. Talked with Dr. Cox about extending the deadline
 - 2. He is in favor of changing it to the next Tuesday/Wednesday after the first Friday.
 - a. I will send an email if the change is made.
 - c. Class Registration:
 - i. 75 or more credits earned: 11/28-30
 - ii. 45 or more Credits earned : 12/01-05
 - iii. 20 more credits earned : 12/06-08
 - iv. Open for all: 12/09
 - d. Final Grades Due:
 - i. December 27th
- 2. Peer Tutoring
 - a. Developing a tutoring program that can be affordable for every student.
 - i. Background information:
 - 1. Free writing lab, free 3 hour online tutoring, \$50 an hour for a qualified tutor.
 - b. Survey:
 - i. The survey will help me gather important information and prove there's a demand for it. From then on, we can figure out the pay system and create jobs for students as tutors.
 - c. I need your help. If you're with me, and you believe this is what Lynn needs. I need your help handing out these surveys in the library, and the dinning commons. Any time of the week between 11-1 p.m. Hoping to get this done in 3 days. I need 200 survey responses. Please help.
 - i. "Question four asks if you are interested in being a tutor."
- d. Athletics Knight
 - i. No reports
- e. Auxiliary Knight
 - i. The hammocks will be installed at the pool. After communicating Matthew Chaloux(Supervisor of the aux services on campus), he agreed. We expected to be ready in 3-4 weeks.
 - 1. The pool will place three possible hammocks.
 - ii. The gym pathway won't be constructed (no one agrees with it).
 - iii. I will talk about the flooding in the IBC parking lot.
 - 1. As of right now, we ask you wait 15 minutes after the heavy rain, so the water goes back into the lakes.
 - iv. Dining Commons event.
 - 1.
- f. Clubs/Organizations Knight

- i. Roster and S.M.A.R.T Goals due date has been pushed back again. They are due by 5:00 p.m. Friday, October 14th.
 - ii. Email about Lynn Knight Madness
 - 1. Mini Fair was sent out by Jawaun. This year student organizations can participate in a Mini-Fair on October 27th at 6:45 p.m. outside the De Hoernle Sports and Cultural Center to showcase your spirit! This is a great opportunity to boost membership in your groups.
 - a. To reserve a table: email Jennah Ackerman by 5 p.m. on October 24th.
 - iii. Everyone should be working to complete their 20 hours of community service before the end of the semester.
 - 1. The Paladin Society can help clubs gain service hours.
 - 2. This Saturday, there is a Habitat for Humanity event.
 - iv. Up next for mandatory events on the calendar:
 - 1. President's meeting this Saturday, October 22nd
 - 2. Hunger Banquet - Monday, November 7th
 - v. Reminder of Office Hours: Monday 3:00 - 5:00 p.m.
 - 1. Our Office is in the Center for Student Involvement.
 - a. If you have any questions, I can help.
 - b. “And let me know about events, so I can give praise for your achievements in events like this.”
- g. Community Knight
 - i. Beach passes information for students:
 - 1. Cost-\$57 for the year
 - 2. Requirements:
 - a. Proof that you reside in the Boca Raton area
 - b. Car registration (It could be an issue if your car is registered with you parent's name.)
 - c. Contact the Community Knight at ebouzas@email.lynn.edu if you are interested, or if you have any questions.
 - ii. “Walk a Mile in Her Shoes” event
 - 1. The Women’s Center is hosting this event October 25th from 11 a.m. to 1 p.m.
 - a. We are looking for people to speak about sexual abuse
 - b. Males are also invited to speak!
 - i. Seeking Speakers.
 - 1. We want to hear someone’s stories.
 - 2. For more information or questions, go to the Women's Center or contact the Community Knight at ebouzas@email.lynn.edu or the Secretary Knight at jdesouza@email.lynn.edu
- h. Information Knight
 - i. I have printed instruction documents on how to connect your gaming systems, Apple TV’s, and or smart TV’s to the Lynn Open Wi-Fi.
- i. International Knight
 - i. OPT/CPT Workshops

1. Workshop on October 19th.
 - a. Located in Trinity, International Student Services Office.
2. International students have to attend two workshops.
- ii. How does a fraud/scams look?
 1. From Government Institutions
 2. Scams on Craigslist
 3. Job Scams
 4. Rent Scams
 5. Collect On Debt Scams
 6. FPL / Other Services for Off Campus.
- iii. For Seniors
 1. These workshops are for finding a job after graduation.
 2. How to get a job after graduation? / Job Sponsorships
- iv. The use of Social Security number.
- v. U.S. Laws, Safety and Campus Security
- vi. F-1 Visas Workshop / 2 times a year checkup and sign.
- vii. Other type of visas, Dual Citizenship, Residents
- viii. Embassy's liaisons
- ix. Senior Salute Table for OPT/CP
 - x. Work Authorizations are not signed unless you go to the workshops.
- xi. Opening Online Workshops
 1. Will hopefully begin next semester.
- xii. Immigration Attorney
- xiii. Wish Wall (Venezuela) in Assaf. (World Problems)
 1. "Putting your feelings on global concerns."
- j. Parliamentarian Knight
 - i. No reports
- k. Public Relations
 - i. Food Drive- Haiti (Food for the Poor)
 1. Donations:
 - a. Supplies and clothing
 - b. Non-perishable food and funds
 2. Location: International Business Center, Dining Commons, and Assaf. Taking place now thru October 28th.
 - a. "Helping civilians affected by the hurricane."
- l. Student Affairs Knight
 - i. People Smoking in the Pool Area
 1. Putting trash cans near the parking areas
 2. People Smoking in the Pool area:
 - a. We as KOR and those present today as part of the Lynn Community, should keep strong at this Policy. Dr. Phil will communicate to Campus Safety in order for them to make rounds near the pool. In addition, a sign will be put at the front entrance of the pool.
 - b. "As a community, we must keep strong with this policy."
 - c. "We know we cannot smoke on campus, but people are

doing so.”

- i. Dr. Phil- “students, for the most part, have been incredible with the smoking police.”
 - ii. The new issue is with the noise complaints on Potomac road.
 1. We might have to start calling Boca Police department to do rounds.
 2. Edson- “My only solution would go back and have or build smoking areas.”
 - a. Dr. Phil- I don’t think we’re able to go back... we’ve made great improvements.
 - b. “Sitting on the wall is not being off campus.”
 - c. “There are families and pedestrians that walk up that sidewalk.”
 3. David Sheplevac – The old smoking policy didn’t work, because there were too many locations.
 - a. Place the smoking area next to the back pool...better for pedestrians and better if you live off campus.
 - b. Dr. Phil-that’s a good idea. They placed sod around that area, but you can’t have smoking near the pools because of NCAA regulations.
 4. Robert- there needs to be light and safety in the back pool.
 - a. Chase- It is needed, but we can’t make smoking convenient.
 - b. Dr. Phil- “We learned no one is rushing to quit...we need to crack down harder.”
 - i. “If we bring it back...people need to clearly understand it’s for only one location.”
 5. Paula- “Workers need to step outside too...it looks bad”
 - a. Dr. Phil- All the major schools have a no-smoke campus. “We were anticipating people to spread out, but everyone ended up on Potomac Road.
3. Putting Trash cans near the parking area:
 - a. People walking to their cars from campus do not have anywhere to throw their trash or vice versa. It will be

analyzed - the idea of locating trash cans at strategic points near the parking lots, specifically the north lot and the dirt lot.

- m. Advisors
 - i. No Report
- V. Old Business:
 - a. No old business
- VI. New Business:
 - a. Academic Knight:
 - i. Fix the smoking policy
 - 1. Complaints from neighbors, students and parents about smoking by side entrance.
 - a. We cannot tell students to not smoke there.
 - ii. History about the smoking policy:
 - 1. Lynn used to have designated smoking areas.
 - 2. But the unwillingness to cooperate with the smoking rules lead to a smoke free campus.
 - iii. Solution:
 - 1. Build designated areas for smokers.
 - 2. Enforce our smoking policies.
 - 3. Respect the rules, or we go back to a 100% smoke free campus.
 - b. Clubs and Organizations Knight
 - i. Brought up to Bernardo.
 - ii. Half the dryers don't work in EML in addition to the washing machines not working efficiently.
 - c. International Knight:
 - i. Alina Fernandez (Fidel Castro's daughter) Speaker on Campus, November 14 at 4 p.m. Henke Wing. (International Education Week)
 - 1. She will be speaking about her childhood, growing up in Cuba.
 - ii. Events of the ISSO (EXPLORE SOUTH FLORIDA TOURS)
 - 1. Improve marketing of all events of ISSO
 - 2. Miami zoo trip
 - iii. Celebration of Nations
 - iv. Mental Health Awareness Event, October 20th, 2016 6-8pm @WOLD [RSVP is necessary]
 - 1. "I encourage you to take advantage of this event."
 - d. Paula- On the third floor of the International Business Center, the door to the left side makes noise.
 - i. Off campus students can't access the study room.
 - 1. Brianna- The card reader in the sanctuary isn't working for students trying to get into the classroom.
 - e. Jerry-When having room requests, the rooms are locked during events.
 - i. Dr. Phil-Security won't always have the room request. It's better to always double-check the doors and events on R25.
 - f. Chase- The outside doors of the International Business Center by the outdoor stairs were locked for four days.

- g. Torsten Rowell- At the west side of the Potomac Road there is no stop sign with the new parking lot
 - i. Dr. Phil noticed this issue during parents' weekend.

VII. Announcements:

- a. Edson:
 - i. First Forty Finale on October 29.
 - ii. Comedian show.
 - iii. Tiki Pool Party on November 4th.
- b. Cody:
 - i. Going on Tyler's Report; Food for the Poor.
 - 1. Clubs should get help.
 - 2. The dining commons will match the amount earned.
 - 3. The tables are set up in the IBC, in front of the dining commons, and ASSAF.
 - 4. 100% of the profits go directly to Haiti.
- c. Jhoanna:
 - i. Class of 2017
 - 1. Donations will be asked for and raised.
 - a. This gift will be given to students of the following coming class.
- d. Brianna:
 - i. Major Events
 - 1. This is the time to promote your upcoming events.
 - 2. "The people here are usually the people who are known on campus."

VIII. Adjournment: motion by Cody, seconded by Tyler 5:50 p.m.