



Lynn University Wire Payment

DETAILED INSTRUCTIONS FOR STUDENTS

Log into your MyLynn Account



The screenshot shows a web browser window with the URL <https://my.lynn.edu/ics>. The page features the myLYNN logo and a navigation bar with links for Home, Academics, Student Finances, Life at Lynn, Employees, New Students, and Help. A 'Sign in' button is highlighted with a blue box and an arrow. Other buttons include 'Forgot password (students only)' and 'Create account'. On the left, there are 'What's Happening' and 'Quick Links' sections. The main content area includes a 'Picture of the Day' featuring a golf team and a 'For Your Safety' article titled 'Testing of alert notification system to continue Wednesday' by Larry Rickard, Campus Safety Chief.

myLYNN

Home Academics Student Finances Life at Lynn Employees New Students Help

You are here: [Main](#)

What's Happening

Main Dining Events Services Going Green

Quick Links

- Gradebook
- Lynn2020
- Lynn.edu
- Campus Directory
- Athletics
- Blackboard
- LiveText
- Concerned Person Report

What's Happening

Picture of the Day

Go to main Picture of the Day screen

For Your Safety

Testing of alert notification system to continue Wednesday

Thu, May 14 2015 1:03 PM

By Larry Rickard, Campus Safety Chief

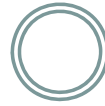
Campus Safety recently tested the **campus-wide alert notification system** to confirm it can be heard across campus. (Note this is an external public address system to be heard by those outside, not inside buildings...)

Read More ▶

View more posts

Debbie's Digest

Click on Student Finances and then on My Account (blue box).



The screenshot shows a web browser window with the URL <https://my.lynn.edu/ICS/Finances/>. The page features the myLYNN logo and a navigation bar with the following items: Home, Academics, **Student Finances**, Life at Lynn, Employees, New Students, and Help. Below the navigation bar, a breadcrumb trail reads "You are here: [Student Finances](#) > [Main](#)".

On the left side, there is a "Student Finances" sidebar menu with the following items: **Main**, Documents and Forms, **My Account**, and 1098T Tax Forms. Below this is a "Quick Links" section with the following items: My Pages, Gradebook, Lynn2020, Lynn.edu, Campus Directory, Athletics, and Blackboard.

On the right side, the main content area is titled "Student Finances" and "Student Financial Services". Below this title is a group photograph of approximately 15 people standing in a hallway.

Click on Go to CASHNet



The screenshot shows a web browser window with the URL https://my.lynn.edu/ICS/Finances/My_Account.jnz. The page title is "Student Finances - My Account". The main heading is "myLYNN". A navigation menu includes "Home", "Academics", "Student Finances", "Life at Lynn", "Employees", "New Students", "Help", and "My Pages". A breadcrumb trail reads "You are here: Student Finances > My Account".

Student Finances

- Main
- Documents and Forms
- My Account**
- 1098T Tax Forms

Quick Links

- My Pages**
- Gradebook
- Lynn2020
- Lynn.edu
- Campus Directory
- Athletics

My Account

CASHNet My Account Info

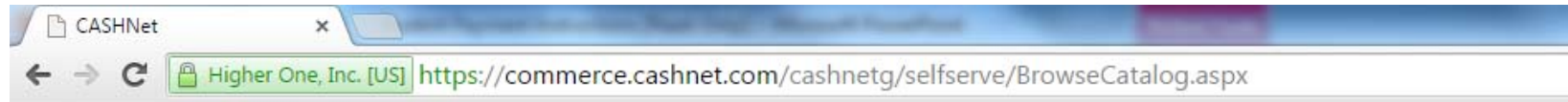
- My Account Balances
- Course and Fee Statement

Pay Using CASHNet

Go to CASHNet

Service fee is 2.75% for Credit Card transactions.
Credit Cards Accepted: MASTERCARD, DISCOVER, AMERICAN EXPRESS, VISA or DINER'S CLUB.
No Service Fee for E-Check Payment.

Click on Current Balance Due



[your account](#) [view bills](#) [make payment](#) [myLynn cart](#) [help](#) [sign out](#)

LYNN
UNIVERSITY

Lynn University eBill

Your account has the following charges:

[Current balance due](#)

You may select and pay for the following items:

Description	Price
Fall 2015 Room & Board Deposit - \$100	
Evening Undergraduate, Graduate, & EdD	

myLynn cart

Item(s): 0 Total: 0

Your basket is empty.

[View myLynn cart](#)

[Checkout](#)

Enter Amount and click on Add to myLynn cart.



The screenshot shows a web browser window with the URL <https://commerce.cashnet.com/cashnetg/selfserve/BrowseCatalog.aspx>. The page features a blue navigation bar with links for 'your account', 'view bills', 'make payment', 'myLynn cart', 'help', and 'sign out'. The Lynn University logo is prominently displayed on the left, and 'Lynn University eBill' is on the right. Below the navigation, the 'HOME' section shows 'Current Balance Due' with an input field containing '586.35'. The 'myLynn cart' section shows 'Item(s): 0' and 'Total: 0', with a message 'Your myLynn cart is empty.' and buttons for 'View myLynn cart' and 'Checkout'. A text prompt reads 'To pay for this item, please enter the amount and click on the 'Add to myLynn cart' button'. The 'Add to myLynn cart' button is highlighted with a blue border.

CASHNet x

Higher One, Inc. [US] <https://commerce.cashnet.com/cashnetg/selfserve/BrowseCatalog.aspx>

your account view bills make payment myLynn cart help sign out

LYNN
UNIVERSITY

Lynn University eBill

HOME

Current Balance Due

Amount:

Minimum Due: \$0.00
Balance Due: \$586.35

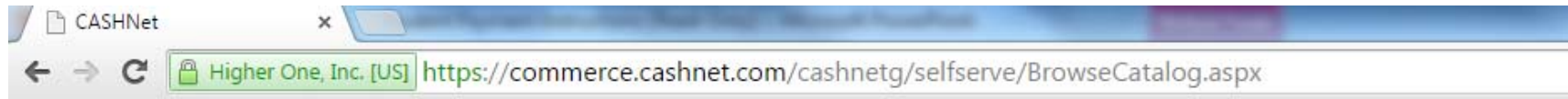
To pay for this item, please enter the amount and click on the 'Add to myLynn cart' button

myLynn cart

Item(s): 0 Total: 0

Your myLynn cart is empty.

Click on Checkout



[your account](#) [view bills](#) [make payment](#) [myLynn cart](#) [help](#) [sign out](#)

LYNN
UNIVERSITY

Lynn University eBill

myLynn cart

Current Balance Due	Edit	Delete	\$586.35
Total Amount			\$586.35

[Add to myLynn cart](#)

[Checkout](#)

For questions about **Financial Aid Awards** please visit myLynn under the **Personal** tab click on **Electronic Student Aid System (E-SAS)**, or contact us at financialaid@lynn.edu.

For questions or additional information on your bill please email studentaccounts@lynn.edu or call us at 561-237-7185.

For questions on specific topics please refer to the **help** link above.

Choose “Pay with foreign currency”



The screenshot shows a web browser window with the URL <https://commerce.cashnet.com/cashnetg/selfserve/BrowseCatalog.aspx>. The page header includes navigation links: [your account](#), [view bills](#), [make payment](#), [myLynn cart](#), [help](#), and [sign out](#). The main heading is **LYNN UNIVERSITY**, with the sub-heading **Lynn University eBill** on the right. A red note states: **Please note: The vendor charges 2.75% for all domestic credit card transactions and 4.25% for all international credit card transactions.** Below this, three radio button options are listed: Enter new credit card information., Enter new electronic check information., and Pay with foreign currency. (The third option is highlighted with a red box). A **Continue Checkout** button is located to the right. At the bottom, there are three paragraphs of text: "For questions about **Financial Aid Awards** please visit **myLynn** under the **Personal** tab click on **Electronic Student Aid System (E-SAS)**, or contact us at financialaid@lynn.edu." "For questions or additional information on your bill please email studentaccounts@lynn.edu or call us at 561-237-7185." "For questions on specific topics please refer to the **help** link above." The footer contains the text (hva1webcn2).

Enter the foreign currency information (country and currency)



Enter Foreign Currency Information

Country

Currency

	Currency	Rate	Total
Base Currency	US Dollar, USD	-	1.00
Convert To			

Remitter Name

Email Address



Terms and Conditions

• The following screens will provide you with the bank account details for settling to Lynn University C/O Western Union. You will need to print this document.
• Then, you will need to take the document to your bank and instruct them to make the payment as soon as possible.

Yes, I have read and understood the above information and wish to proceed.

You will have a chance to review the item(s) before completing the transaction.

[Continue Checkout](#)

The exchange rate will populate. Enter name and email address before reading and acknowledging the terms and conditions.



Enter Foreign Currency Information

Country

Currency

	Currency	Rate	Total
Base Currency	US Dollar, USD	-	1.00
Convert To	Euro, EUR	0.74	0.74

Remitter Name

Email Address

Terms and Conditions

- The following screens will provide you with the bank account details for settling to Lynn University C/O Western Union. You will need to print this document.
- Then, you will need to take the document to your bank and instruct them to make the payment as soon as possible.

Yes, I have read and understood the above information and wish to proceed.



You will have a chance to review the item(s) before completing the transaction.

[Continue Checkout](#)

Verify that all of the information below is correct before submitting payment



Lynn University eBill

Please confirm the information below. To submit your payment, click on the 'Submit Payment' button.

Items Selected	
Other Payments	\$1.00
Total Amount	\$1.00

Payment Information

This payment will not be complete until you have instructed your bank to transfer the appropriate funds, based on the instructions that will be provided as a link on the receipt page. The conversion rate you have been quoted will be effective for 72 hours. Please visit your bank and initiate the transfer of funds within this time period.

Selected Currency: Euro
Selected Country: Ireland
Foreign Currency Total: EUR 0.74
Student Name:
Remitter Name: An Other
Email Address: AnOther@email.com

[Submit Payment](#)

IMPORTANT!



This payment will not be complete until you have instructed your bank to transfer the appropriate funds, based on the instructions that will be provided as a link on the receipt page. The conversion rate you have been quoted will be effective for 72 hours. Please visit your bank and initiate the transfer of funds within this time period.

Once the submit payment option has been selected, the receipt below will appear. Please click on the link in the red box



Transaction Pending

Receipt Number: 76165 *PENDING*
Customer:
Web payment location
Current Date: 10/29/2013
Business Date: 10/29/2013

Description	Amount
Other Payments	\$1.00
Total	\$1.00

Payments Received	Amount
Click here to view and print important instructions that must be taken to your bank when you initiate the transfer of funds.	\$1.00

This payment will not be complete until you have instructed your bank to transfer the appropriate funds, based on the instructions that will be provided as a link on the receipt page. The conversion rate you have been quoted will be effective for 72 hours. Please visit your bank and initiate the transfer of funds within this time period.

Selected Currency: Euro
Selected Country: Ireland
Foreign Currency Total: EUR 0.74
Student Name:
Remitter Name: an other

Total \$1.00

Thank you for the payment.

Your receipt has been emailed to

[Email Another Receipt](#)

[View Printable Receipt](#)

The form below can be brought to your bank to send the wire



LYNN
UNIVERSITY

**WESTERN
UNION**
business solutions

You're nearly there! To ensure that your payment is received by the University without any delays, please follow the instructions below:

PAYMENT INSTRUCTIONS

1. Please print this form and take it to your bank or,
2. Transfer funds via your online banking service (if applicable) or,
3. Transfer funds via calling your bank directly

*Amount to Pay: EUR 0.74

-Reference Transaction

ID Number: US076165LU7181
Student Name: Payment for
Remitter Name: an other

*1. Please note that unless the quote is in US Dollars this account cannot accept US Dollars (USD) and is also unable to accept a cash deposit.
**2. To ensure that your funds are successfully received by the University, the payment reference must be included on your bank's payment.
***3. If this reference is missing the payment will not be credited to your account.

Bank Identifier: SWIFT:MIDLGB22 Sort Code: 400515
Bank Name: HSBC BANK PLC
Bank Address: HSBC Tower - 8 Canada Square
LONDON UNITED KINGDOM E145HQ

Beneficiary name: Western Union Business Solutions (USA) LLC Inc
Account Number/IBAN: GB25MIDL40051573447350
Beneficiary Address: 1152 15th Street NW
Washington DC 20005

**DO NOT SEND A CHECK

The following quote is valid until: 01 November 2013 15:54 GMT

You cannot use this sheet after this date. If the date above has passed, go online again and create a new quote.

Note: Payments will be received by Travlex Global Business Payments, a legal entity of Western Union

Upon receipt the funds will be transmitted to Lynn University

Lynn University in partnership with
Western Union Business Solutions (USA) LLC Inc
1152 15th Street NW, Washington DC 20005
Payment Inquiries, please email studentinquiries@westernunion.com

Phone: 1 877 218 8829
Remember, we're here to help. If you have any questions relating to this transfer, please contact Western Union Business Solutions at studentinquiries@westernunion.com or toll free at 1-877-218-8829.

Western Union Business Solutions is an operating division of The Western Union Company. Western Union acquired Travlex Global Business Payments, Inc. in 2011. Services in the US are provided by Travlex Global Business Payments, Inc. (collectively referred to as "WUBS" or "Western Union Business Solutions").
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**Please send questions or comments to
studentfinancialservices@lynn.edu**

**Lynn University
Student Administrative Services
3601 N. Military Trail
Boca Raton, FL 33431
Ph: (561) 237-7185
Fax: (561) 237-7189**